



THE BELT RAILWAY COMPANY OF CHICAGO

Office of the Director, Agency and Customer Service

TRANSPORTATION- CLERICAL NOTICE #2023-C001

February 17, 2023

To: All Concerned, Transportation – Clerical Employees

Beginning on 2/17/2023, all communication with the Chief Clerk regarding; pulldowns, train sets or train departures must be sent to the "Chief Clerk" group Teams account. Do not send any information directly to the on-duty clerks personal Teams account.

T. Hartwig
Terminal Superintendent

Transportation - Clerical Notices in Effect:

| <u>Year of Issuance</u> | <u>Numbers</u> |
|--------------------------------|--|
| 2016 | 001 |
| 2017 | 001, 003, 007, 008, 009 |
| 2018 | 001, 002, 003, 004, 005, 006, 007, 008, 009, 010, |
| 2019 | 001 |
| 2022 | 001 |
| 2023 | 001 |

